



# Coodes HR Plus

business protection you need



With around 170,000 legal claims made against employers every year, protecting your business and your employees couldn't be more crucial.

**Employment issues are notoriously sensitive and delicate.**

Issues can blow up suddenly with employees, and the amount and complexity of employment laws can make it difficult for employers to know what to do next.

You cannot stop employees from making claims against you, however, you can protect your business from having to pay compensation and legal fees.

**Coodes HR Plus** – a practical and comprehensive insurance backed package for a **simple monthly fee.**

“Solid legal advice, back-up for any HR issues and a financial saving too. The retainer service has been one of the best decisions we've ever made.  
Helen Taylor, HR Manager”

Coodes HR Plus - compare packages	Gold	Audit	Helpline
<b>A comprehensive review</b> to ensure all employment documents such as contracts, policies, procedures are in order; redrafting where necessary	●	●	
<b>Updating</b> and producing new documents	●	●	
<b>HR Plus helpdesk</b> phone or email (Mon - Fri 8.30 - 5.30pm) which will reduce the risk of facing employment tribunals	●		●
<b>Ongoing and up-to-date legal help</b> on procedures and HR issues	●		●
<b>Insurance cover*</b> for legal costs should one of your employees bring a claim against you and cover for compensation should they be successful (*additional insurance premium cost see below)	●		●
<b>20% off</b> our fixed price legal fees for other Employment services not included in Coodes HR Plus	●	●	●
<b>Annual fee</b>	<b>£1500</b>	<b>£750</b>	<b>£750</b>
<b>Plus monthly fee</b>	<b>£10 - £20 per employee</b>		

\*Insurance Cover - price on application - by means of an example: a company with 15 employees and wage roll of £250,000 would cost less than £46 per month.

## Key contacts



Peter Lamble

### Head of Employment

[peter.lamble@codes.co.uk](mailto:peter.lamble@codes.co.uk)  
Telephone **01872 246200**  
Mobile **07779 149426**

Peter is a member of the Employment Lawyers Association. He provides advice and assistance to employers and their employees on all aspects of employment and HR related law ranging from the preparation of contracts and other documents to representation before the Tribunals and Courts. He takes a common sense, pragmatic approach to the law.



Philip Sayers

### Employment Lawyer

[philip.sayers@codes.co.uk](mailto:philip.sayers@codes.co.uk)  
Telephone **01872 246200**

Phil is a solicitor specialising in employment law and HR. He regularly appears as an advocate before the employment Tribunals representing both employers and employees in respect to claims such as unfair dismissal, discrimination and wrongful dismissal. He provides clear, practical support for client's in this complicated area of the law.



## Advice for all HR matters:

- **Recruitment**
- **Contractual issues**
- **Pay, benefits and pension**
- **Grievance, disciplinary & dismissal**

We can meet at any of our 7 branches OR we can come to you. Our experts can be contacted by phone or email.

## PLUS all packages receive

- **Quarterly newsletters** containing updates on relevant employment law changes
- **Half yearly seminars** in our offices
- **Provision of briefings** on major changes in law – case law or legislative. (without any liability or obligation on our part)
- **Training** for staff & management (at an agreed cost)

## Working together

HR Plus works as a part of your business. Our aim is to deliver an in-house service but without the inherent cost.

## Next steps

At the outset we will meet with you to explain the service and what it will provide for you. This is a free consultation, with no commitment needed from you.

To get more information and a costing, please complete the enquiry form below and send it back to us OR complete the form online at [codes.co.uk/HRPlus](http://codes.co.uk/HRPlus) alternatively you can call Peter Lamble on **01872 246200** or email [peter.lamble@codes.co.uk](mailto:peter.lamble@codes.co.uk)

## The benefits to your business

- **Direct contact** with a specialist employment solicitor providing one-to-one support
- **Indemnity\*** against awards of compensation and legal fees of up to £250k per claim (\*additional insurance premium cost - see under table on previous page)
- **Fixed monthly fee**
- **A reduction in management time and costs** by handling employment issues and/or disputes in the correct and effective way
- **Peace of mind**
- **Improved employer/employee relations**

## Enquiry Form - Codes HR Plus

### Package you are interested in:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> GOLD             | <input type="checkbox"/> AUDIT             | <input type="checkbox"/> HELPLINE             |
| <input type="checkbox"/> GOLD + INSURANCE | <input type="checkbox"/> AUDIT + INSURANCE | <input type="checkbox"/> HELPLINE + INSURANCE |

### Your details:

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

NO. OF EMPLOYEES: \_\_\_\_\_